
Junior Buyer (Recipe Boxes) - Wimbledon

Who are we?

A pioneer of organic home delivery, Abel & Cole is a brand famous for seasonal organic fruit & veg. Since 1988 we've built close relationships with other brilliant organic pioneers in order to deliver a wide range of fantastic organic food to people's homes across much of England. We represent a refreshing alternative to supermarket shopping, but without being worthy or preachy. No air freight, no silly packaging, no nasty chemicals – just great food produced by people who really love what they do. We deliver to around 40,000 households and we employ nearly 600 great people. We consider ourselves bold, irreverent, genuine, friendly and honest, and it is crucial that this comes across in everything we do.

Role Summary

Reporting to the Senior Buyer this is a fantastic opportunity to join the Recipe Box team and be part of their exciting growth plans. Recipe Boxes launched in 2014 and the team currently manages 23 recipes that change every week and deliver 14,000 plates of food per week. They are seen as a key product and category for Abel & Cole in the future - our customers describe our Recipe Boxes as "Life-changing" and "By far the best". We are seeking someone to provide support to the buying team. You'll work closely with our Supply Planning and Marketing teams as well as across the Buying Department in order to make sure our boxes consistently brilliant. The role will require a mixture of building relationships, focusing on availability, seasonal planning, supporting with the weekly box planning process and working to maximize the commercial opportunities for the category. Travel between our Wimbledon and Andover office on a regular basis will be required.

Here's what you'll be getting up to:

- Work together with Fruit & Veg Buyers & Supply Chain team to ensure Recipe Box weekly requirements are met.
- Work with Fruit & Veg Buyers to build in longer term Recipe Box requirements into their crop planning process.
- Work with Fruit & Veg team to seek out new and exciting products that can be showcased within Recipe Boxes.
- Seek out other NPD opportunities to bring interest to our recipes.
- Contribute to delivering the budgeted sales and profit margin for the Recipe Solutions category.
- Support with the weekly box planning process.
- Visit suppliers and growers to understand their capabilities, spot opportunities, develop relationships and ensure Recipe Boxes are seen as a key part of their plans.
- Organise the monthly competitor review sessions.
- Follow up on credits, quality issues, complaints and customer reviews and ensure that this is all linked in to continuous improvement of our boxes.
- Act as an ambassador for Recipe Solutions within the business, participating in cross functional meetings and marketing plans.
- Champion PR opportunities for Recipe Boxes.
- Act as Buying Champion on cross department projects.
- Any other activity required that is appropriate to the role and aims of the department.



Here's what we are looking for:

- Enthusiasm and an interest in food
- Good team focus
- Excellent communication skills, written and verbal
- Ability to get on with a variety of people, both internally and externally
- Organised and methodical
- Keen attention to detail
- Ability to be assertive when necessary
- Ability to work alone and under pressure
- Computer literate, particularly in MS Office
- Willingness and ability to travel between our Andover and Wimbledon office when required

What we offer

- This is a part-time position - 30 hours per week, initially as a 6 month secondment.
- 30 days holiday per annum inclusive of bank holidays
- A free box of fruit and veg every week (It's pretty delicious!) alongside company discount of up to 35%.
- Cycle to Work Scheme.
- Grants for sport, performing arts, education and non-vocational courses.
- Contributory pension scheme

If you feel like you would like to apply to the above role, please send your CV and a short cover letter explaining your interest in the role to: careers@abelandcole.co.uk